

Massachusetts Department of Public Utilities (DPU)  
Pipeline Engineering and Safety Division  
One South Station  
Boston, MA 02110  
Phone: (617) 305-3643 Fax: (617) 478-2589  
Email: [vanessa.do@state.ma.us](mailto:vanessa.do@state.ma.us)

## **Dig Safe Violation Report**

*Complete as thoroughly as possible and send to Vanessa Do Arcovio at the above DPU address*

Today's date: \_\_\_\_\_

Reporting Party: \_\_\_\_\_ Company: \_\_\_\_\_  
Mailing  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

### **Specific Location of Incident**

(Street) \_\_\_\_\_ (Town) \_\_\_\_\_

**Date of Incident:** \_\_\_\_\_ **Time of Incident:** \_\_\_\_\_

**Operator of Underground Facility/Utility Company:** \_\_\_\_\_  
**Name of Excavator (or Excavating**

**Company):** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Dig Safe (Ticket) Number:** \_\_\_\_\_ (Attach Dig Safe Msg. If applicable)

Facility is on:  a Public Way  Private Property

Injury occurred:  Yes  No If yes, describe:

Damage Occurred:  Yes  No

Did damage cause a service interruption?  
 Yes  No

Facility Damaged is:  a Primary Line  a Secondary Line

Type of Facility:  Gas,  Electric,  Communication,  Water,  Drain/Sewer,  
 Other

Were photographs taken?  
 Yes  No

Provide a description of the damaged facility, including; material, voltage, pressure, depth of cover, repair cost and other pertinent

---

---

---

---

What type of tool/equipment was used to excavate? \_\_\_\_\_

If a Dig Safe number was obtained, did the excavation occur within the area (scope) described in the Dig Safe ticket request?

- Yes  
 No

Available Proof that a Dig Safe Violation occurred:

- An admission was made by excavator.  
 Incident was witnessed.  
If so by who? \_\_\_\_\_  
 Other. Explain:

Please explain description of activity causing damage:

---

---

---

---

Was the site marked?  Yes  No

If no, should the site have been marked?  
 Yes  No

Were the marks within 18" of the facility?  
 Yes  No

Was the site marked correctly?  
 Yes  No

Explain:

Who is in violation of the Dig Safe law?

- Excavator  Operator of facility  
 Both Excavator & Operator  Neither Excavator, nor Operator

Explain why the party(s) above should be found in violation of the Dig Safe law:

---

---

---

Is there any valid reason the above party(s) *should not* be found in violation of the Dig Safe law? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When was the incident reported and by whom? \_\_\_\_\_  
Year of installation (if less than 12 months, provide month and date): \_\_\_\_\_

What were the weather conditions? \_\_\_\_\_

Depth of the Excavation? \_\_\_\_\_

ALLEGED VIOLATION(S) OF DIG SAFE (Check as many that apply):

1.  Excavator did not have a valid Dig Safe number at the time of the excavation. Excavator either had no Dig Safe number at all, or the Dig Safe number was invalid. If invalid, explain why.
  
2.  The underground facility was not marked. Excavator had a valid Dig Safe number but the underground facilities were not marked by the Utility Company (or locating company).
  
3.  The underground facility was inadequately marked by the operator of the facility. (Excavator had a valid Dig Safe number, but the underground utilities were marked inadequately, inaccurately or incorrectly).
  
4.  The marking of underground facilities was lost or not maintained and remarking was not requested at least Twenty Four (24) hours before the excavation continued. (The excavator failed to keep the marks visible and should have called for a remarking, but did not).
  
5.  Excavation was not performed with precaution to prevent weakening of support to pipes, mains, wires, conduits or damage to the protective coating thereof and/or severance of any such pipe, main, wire or conduit. (Excavator could have avoided damage if additional/reasonable precaution was used).
  
6.  Damage occurred to underground facilities and operator thereof was not notified of damage by Excavator/Contractor.
  
7.  If blasting was employed, the initial notification or subsequent notification did not indicate the date and specific location of the blasting.
  
8.  The area of excavation was not premarked.
  
9.  Other (Explain)